

SAN DIEGO UNIFIED SCHOOL DISTRICT

Date: May 14, 2014

To: All School Principals, Division and Department Heads

Subject: RETURN OF ALL CELDT, 2013-2014 EDITION TEST MATERIALS

Department and/or Persons Concerned: Principals, Vice Principals, Testing Coordinators, and School Site Personnel involved in testing

Due Date: Traditional Calendar Schools: May 30, 2014
Year-Round Calendar Schools: July 3, 2014

Reference: None

Action Requested: Return all CELDT, 2013-2014 Edition test materials and the *Principal's Certification Form* to the Assessment Services Department.

Attachment: A. Principal's Certification to Superintendent

Brief Explanation:

The California Department of Education (CDE) has directed all districts in California to retrieve all California English Language Development Test (CELDT), 2013-2014 Edition test booklets. Therefore, all CELDT materials listed below, along with the *Principal's Certification Form*, must be **delivered** to the Assessment Services Processing Center, Annex 3, **between** May 27 and May 30, 2014 for schools on the traditional calendar; and between June 30 and July 3, 2014 for schools on the year round calendar. Materials are **not** to be returned via school mail or truck delivery. **The following materials may NOT be used for any assessment purposes after June 30, 2014:**

- 2013-2014 Edition test booklets
- Examiner's manuals for 2013-2014 Edition
- *Test Coordinator's Manual* for 2013-2014 Edition
- Scoring Guides for 2013-2014 Edition
- Unused 2013-2014 CELDT answer documents

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If you have any questions, please contact Denise Ormsbee at 619-725-7059, dormsbee@sandi.net
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APPROVED:



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Distribution: Lists A, D, E, and F

